



SafeSport Training: How to complete SafeSport Training in your profile



SafeSport Training should be completed through your USA Shooting membership profile. Then, your profile will keep track of your expiration dates and notify you when it's time to take the Refresher courses. Follow these instructions to complete SafeSport training for the first time.

1. [Log into your membership profile](#). Click the “View” button on your profile.

The screenshot displays the USA Shooting membership profile interface. On the left is a navigation menu with options: Members, Events, Courses, Results, Purchase History, and Admin. The main content area is titled 'MEMBERS' and shows a list of members. The first member listed is Tom Tommington, with a placeholder smiley face icon. Below the name, the email address Tom@gmail.com is shown. Further down, the membership ID 1043109 and the expiration date 06/29/2025 are displayed. A 'RENEW' button is visible, and a 'VIEW' button is located at the bottom of the member's profile card. A red arrow points to the 'VIEW' button.



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2. Click on “Center for SafeSport Training”.

The screenshot shows the member profile for Tom Tommington. The left sidebar contains navigation options: Profile, Results, Classifications, Memberships, Qualifications, Background Screening, Center for SafeSport Training (highlighted with a red arrow), and Volunteering. The main content area displays the 'Center for SafeSport Training' section with a table header and a '+ ADD CENTER FOR SAFESPORT TRAINING' button.

Center for SafeSport Training	Status	Valid From	Valid To	Program Type	Actions
No items to show. Added items will appear here.					

3. Click on “Add Center for Safe Sport Training.”

The screenshot shows the same member profile page. A red arrow points to the '+ ADD CENTER FOR SAFESPORT TRAINING' button in the top right corner of the 'Center for SafeSport Training' section.

Center for SafeSport Training	Status	Valid From	Valid To	Program Type	Actions
No items to show. Added items will appear here.					


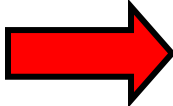











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4. Next to “Center for SafeSport Training”, click “Add.”

Please select the center for safesport training type you would like to add:



Name	
 Center for SafeSport Training	 
 Optional Training: Parent's Guide to Misconduct in Sport	
 Refresher Course 2: Preventing Misconduct	
 Refresher Course 3	
 Refresher Course: Recognizing and Reporting Misconduct	

5. On the next screen, select “SafeSport – Core Training” to the right of “Program Type.” Then click “Add.”

MEMBERS / PROFILE

Tom T. - Center for SafeSport Training

Center for SafeSport Training Details

Program Type  



Once you complete this course your SafeSport will become valid.

Please click the 'Add' button below to begin your course, a link will then appear in a popup to take you to the start of the course. The status will go to pending approval until you have passed the online course, you can click the pending approval button to access the link to the course. You can come back and click this link at any point to continue where you left off.

All queries relating to the course itself should be sent directly to the [SafeSport Help Desk](#), all other queries should be submitted using the support icon.

Renewal Period 12 months

Approval Information *Once you pass the course it will automatically go to complete, this may take up to 5 minutes to display in the system.*

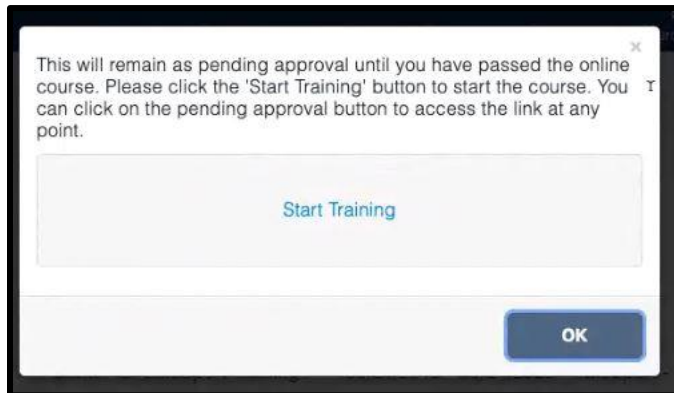
 



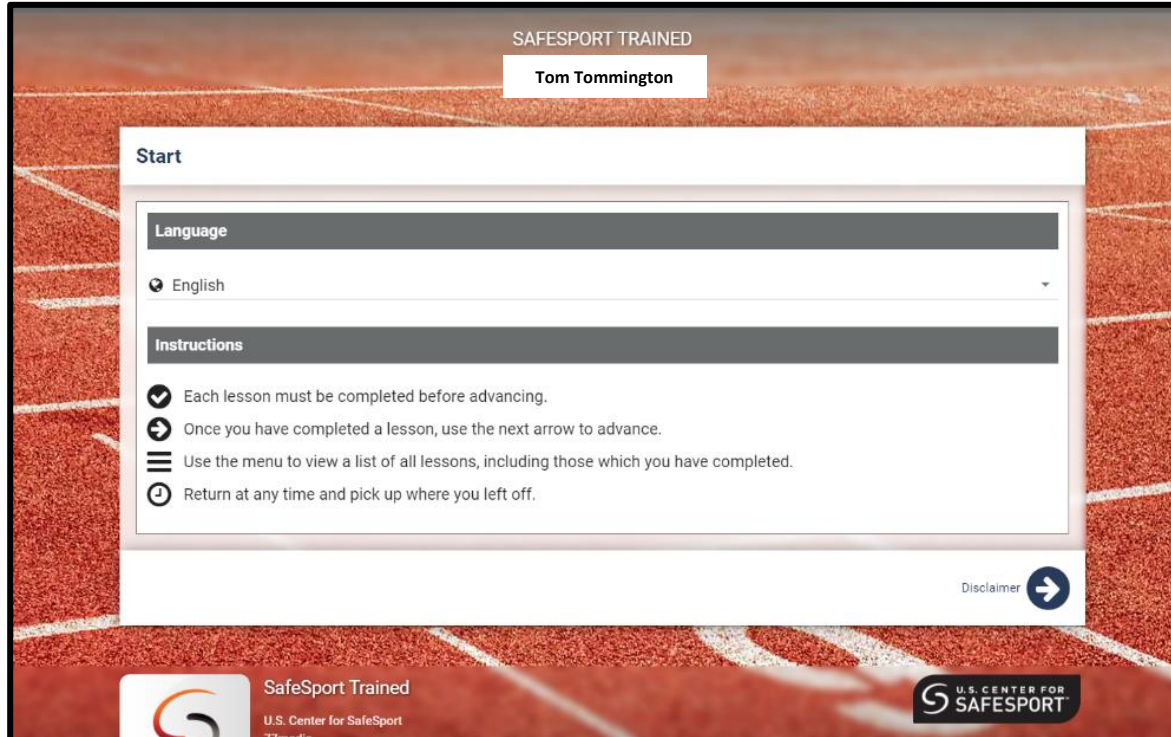
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6. Click "Start Training."



7. The link will take you to this screen to begin your SafeSport Training course. You can save your progress and return later. When complete, your SafeSport record in Sport:80 will be updated to "Valid."



Thank you for your membership and support of our shooting sports!